



## CARBON REDUCTION PLAN

Supplier name: York Consulting LLP (YCL)

Publication date: September 2023

### Commitment to achieving Net Zero

York Consulting is committed to achieving Net Zero emissions by 2050. In the last financial year, our onsite servers have been decommissioned, we now fully operate on SharePoint, a cloud-based server, saving approximately 1 tonne of carbon per year. Other successful measures continue to be the hybrid approach to working, using video conferencing as our primary method of communication with team members and clients. The increase from FY2021-2022 to FY2022-23 can be explained by employing a further 2 full-time members of staff, the inclusion of 'home working' as a Scope 3 measure and upgrades to all staff IT equipment, inclusive of laptops, laptop accessories and monitors.

### Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2021<sup>1</sup> (1<sup>st</sup> April 2021- 31<sup>st</sup> March 2022)</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
Our carbon emissions have been calculated using an operational control consolidation approach as described in the GHG Protocol. These figures have been supported by the use of the SME Business Carbon Calculator provided by Normative <sup>2</sup> and Government conversion factors for company reporting of greenhouse gas emissions <sup>3</sup> .	
<b>Baseline year emissions: 44.8 tCO<sub>2</sub>e</b>	
<b>Emissions</b>	<b>Total Emissions (tCO<sub>2</sub>e)</b>

<sup>1</sup> Baseline data is the financial year from April 1<sup>st</sup> 2021 to March 31<sup>st</sup> 2022.

<sup>2</sup> [Business Carbon Calculator by Normative](#)

<sup>3</sup> <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<b>Scope 1 Total</b>	<b>8.93</b>
<b>Scope 2 Total</b>	<b>4.52</b>
<b>Scope 3 Total (Included Sources)</b>	<b>31.35</b>
Purchased goods and services	18.75
Capital goods	3.93
Upstream transport and distribution	0 – York Consulting is a consultancy service. We primarily provide our clients with services rather than goods, and as such, transportation and distribution of goods are not relevant.
Waste generated in company operations	0 – York Consulting is a consultancy service. Due to the nature of our business, waste generation is not a material source of GHG emissions.
Business travel	1.05
Employee commuting	7.62
Downstream transportation and distribution	0 – York Consulting LLP don't sell products in vehicles and facilities not owned or controlled by York Consulting LLP.
<b>Total Emissions</b>	<b>44.8 tCO<sub>2</sub>e</b>

## Current Emissions Reporting

Reporting Year: 2022 (1 <sup>st</sup> April 2022- 31 <sup>st</sup> March 2023)	
<b>Emissions</b>	<b>Total Emissions (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	<b>4.6</b>

<b>Scope 2</b>		<b>1.92</b>
<b>Scope 3 (Included Sources)</b>		<b>42.63</b>
Purchased goods and services		23.8
Capital goods		2.66
Upstream transport and distribution	0 – York Consulting is a consultancy service, we primarily provide our clients with services rather than goods, and as such, transportation and distribution of goods are not relevant.	
Waste generated in company operations	0 – York Consulting is a consultancy service. Due to the nature of our business, waste generation is not a material source of GHG emissions.	
Business travel		3.72
Employee commuting		7.54
Downstream transportation and distribution	0 – York Consulting LLP don't sell products in vehicles and facilities not owned or controlled by York Consulting LLP.	
Home Working		4.91
<b>Total Emissions</b>		<b>49.15 tCO<sub>2</sub>e</b>

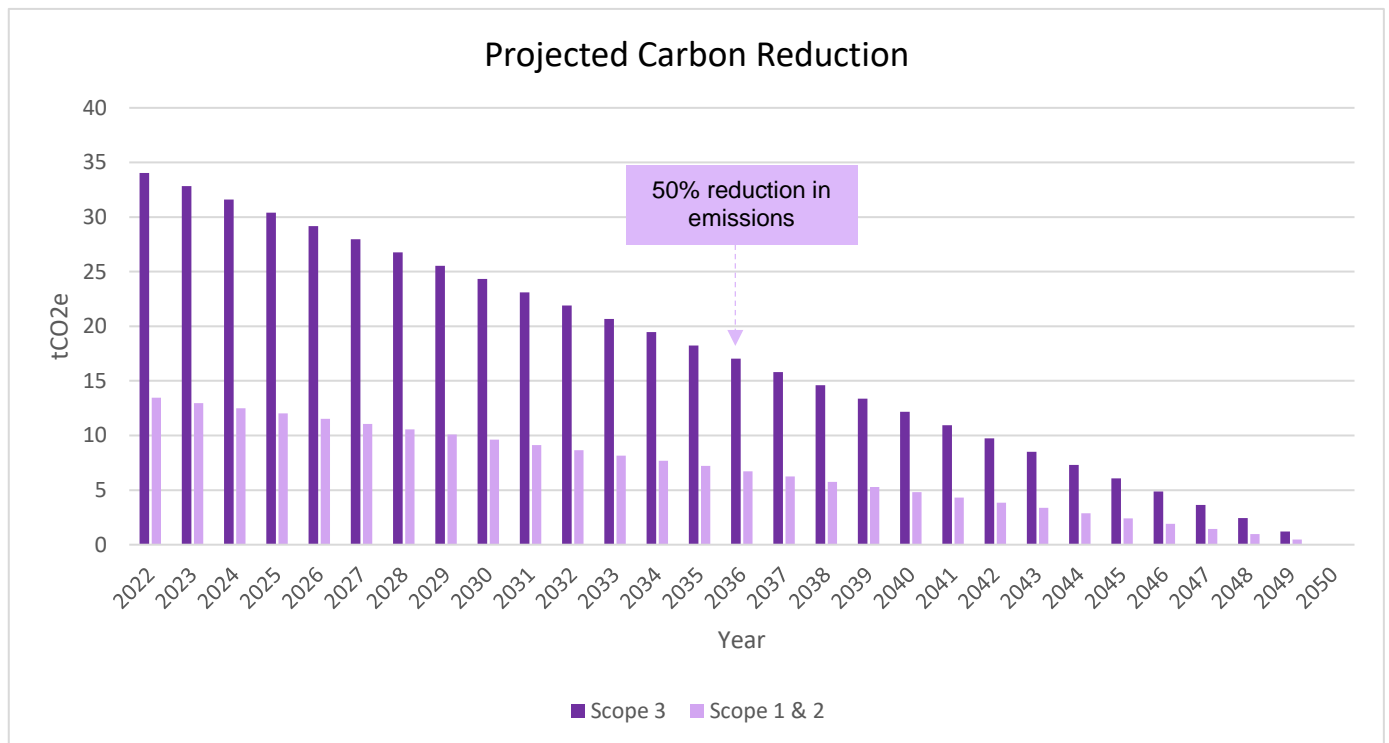
## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets outlined below. We will reduce our carbon emissions from Scope 1, Scope 2 and Scope 3 emissions to achieve NetZero by 2050. We project that carbon emissions will decrease over the next seven years to approximately 34 tCO<sub>2</sub>e by 2030. This is a reduction

of 25% from FY2021-22. We will put in place interim targets to ensure sufficient progress is made in order to achieve a yearly reduction target of approximately 3.6%.

Our baseline year that includes 2021- 2022 may not be a true representation of our carbon emissions as they have been impacted by the Coronavirus pandemic which restricted both office use and travel. This may see temporarily reduced emissions and York Consulting LLP may not be able to continue this as a trend, or repeat it.

Projected progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2021 baseline. The carbon emission reduction achieved by these schemes equate to an estimated 5.56 tCO<sub>2</sub>e, these measures are currently being implemented and will be in effect throughout FY2023-24.

The following environmental management measures and projects have been completed:

- We are continuing to invest in skills, capability and resources to carry out virtual and hybrid engagement, reducing the need for our team and the people we support to travel to meeting and events.
- Reduction in business meeting travel by using video conferencing as a primary means of communication with customers where appropriate.
- Implementing hybrid working to allow staff to work from home where applicable lowering the need to travel regularly.

- Our onsite servers have been decommissioned, we now fully operate on SharePoint, a cloud-based server, thus reducing carbon costs associated with onsite server maintenance.
- Reduction in office energy usage by ensuring all equipment used is energy star rated meeting Government latest carbon reduction standards.
- Reducing the need for traditional on-site IT support with efficient off-site remote support services which will lower carbon emissions caused by travel, where tasks will be undertaken remotely and resolved more efficiently saving time, money and help reduce carbon for a greener planet.

The following environmental management measures and initiatives are soon to be implemented:

- Switch to a renewable energy tariff by 2027.
- Communicate and share knowledge about the benefits of renewable home energy for all employees, including increasing the awareness of environmental responsibilities amongst all employees, including ensuring that employees are fully aware of this policy and are committed to implementing and improving it.
- Encourage walking and/or use public transport to attend meetings apart from in exceptional circumstances where the alternatives are impractical and/or cost prohibitive.
- Minimise the use of paper and other office consumables, for example by double-sided all paper used, and identifying opportunities to reduce waste.
- Reuse or recycle office waste, including paper, computer supplies and redundant equipment.
- Reduce water consumption wherever practicable, including responding to any known leaks.
- Promote a purchasing policy which will give a preference, as far as it practicable, to those products and services which cause the least harm to the environment.

In the future we hope to implement further measures such as:

- Lobbying landlords about increased roof insulation.
- Lobbying landlords about installation of double glazing throughout the building.
- Installation of electric charging points in the office car park.
- Encouragement for staff to purchase electric vehicles.
- Managing the storage of electronic information to reduce carbon costs associated with server operation and maintenance.
- Work towards the ISO14001 standard and use this as a framework going forwards.

## **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup>

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<sup>4</sup><https://ghgprotocol.org/corporate-standard>

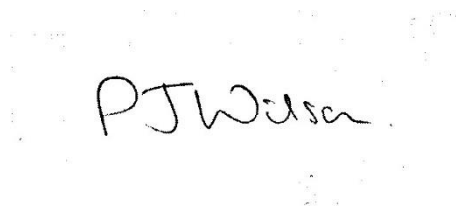
and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>5</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of the Supplier:**

Philip Wilson – Finance Director:

A handwritten signature in black ink that reads "P.J. Wilson". The signature is written in a cursive style and is positioned in the center of the page, below the text "Philip Wilson – Finance Director:". There is some faint, illegible text visible in the background behind the signature.

Date: 26/09/2023

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<sup>5</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>6</sup><https://ghgprotocol.org/standards/scope-3-standard>